

**Dr. Jane X. Doe, PharmD, ABCD, EFGH**  
**1234 American Street**  
**Hometown, AZ 12345**  
**Telephone: (123) 456-7890**  
**Fax: (098) 765-4321**  
[myemail@email.com](mailto:myemail@email.com)

**November 20, 2017**

Arizona Journal of Pharmacy  
1845 East Southern Avenue  
Tempe, AZ 85282-5831

To whom it may concern,

I have enclosed my manuscript titled “[Insert Title Here]” for publication consideration in *Arizona Journal of Pharmacy*. My co-authors and I feel it is best suited as a [insert article type here].

Our manuscript is a [insert brief explanation of article, explain significance of topic or impact on advancing scientific knowledge, pharmacy, or patient care].

.  
. .  
. .  
. .  
. .  
. .  
. .  
. .  
. .  
. .

[Insert closing statements paragraph].

[Insert salutation],  
Dr. Jane X. Doe